



MEMBERSHIP APPLICATION

Company Name _____
 Address _____
 City _____ State _____ Zip _____
 Telephone _____ Fax _____
 Website _____ Email _____
 Type of Business _____
 Sponsoring Member _____

Attached is a Check Payable to AVDA for \$ _____

ACTIVE MEMBERSHIP

A vessel documentation business whose principal means of livelihood is derived from providing such services (statutory member).
 Annual Dues: \$150 plus one time application fee: \$100

Name of Representative: _____ Name of Alternate: _____

CRITERIA FOR MEMBERSHIP

1. Provide proof of existence as a separate entity (tax id number, checking account, certificate of business, etc.) whose primary source of income is from documentation.
2. Minimum of two consecutive years of experience is required. Attach a brief resume detailing what this experience encompasses (time spent working with Coast Guard forms, amount of time spent preparing vessel files for closing, filing with Coast Guard, kinds of vessels worked on; verification of coordination with brokers, owners, banks, etc.).
3. Written references: one from a current Active AVDA member and one from a marine-related entity.
4. Proof of Current Errors and Omissions Insurance (attach a copy of the declaration page). Required for BOTH Active and Associate Membership.
5. I state that I am of good moral character and that the named applicant conducts its affairs in an honest, trustworthy and reputable manner; applicant has not been convicted of a crime of moral turpitude.

Signature: _____ Name (print): _____ Date: _____

AFFILIATE MEMBERSHIP

A person or entity engaged in a marine-related business, other than a vessel documentation service, i.e., marine lender, maritime attorney, yacht broker, marine surveyor, marine insurer (non-statutory member).
 Annual Dues: \$250 plus one time application fee: \$100

Contact Person: _____ Title: _____

CRITERIA FOR MEMBERSHIP

1. Written referral from a current Active AVDA member.
2. I state that I am of good moral character and that the named applicant conducts its affairs in an honest, trustworthy and reputable manner; applicant has not been convicted of a crime of moral turpitude.

Signature: _____ Name (print): _____ Date: _____

ASSOCIATE MEMBERSHIP

A person or entity engaged in a marine-related business (i.e., marine lender, maritime attorney, yacht broker, marine surveyor, marine insurer) who also engages in some vessel documentation business (non-statutory member).
 Annual Dues: \$500 plus one time application fee: \$100

Contact Person: _____ Title: _____

CRITERIA FOR MEMBERSHIP

1. Written referral from a current Active AVDA member.
2. Proof of Current Errors and Omissions Insurance (attach a copy of the declaration page). Required for BOTH Active and Associate Membership.
3. I state that I am of good moral character and that the named applicant conducts its affairs in an honest, trustworthy and reputable manner; applicant has not been convicted of a crime of moral turpitude.

Signature: _____ Name (print): _____ Date: _____

SUPPLEMENTAL INFORMATION

Office (2) Address _____ _____	Other Affiliations _____ _____
Office (2) Tel & Fax _____ _____	Interests & Hobbies _____ _____

Please answer the following questions and return with your application.

What has prompted your company to apply for membership with AVDA?

What do you feel your company will contribute to our association?

If approved, will you attend annual meetings?

If approved as an Associate Member, will you allow Active AVDA members to prepare and file your paperwork if the client or broker has requested their services?

All applications must be approved by the board.